



# Account Information Update / Transfer / Closure

Name: \_\_\_\_\_

IC/Passport/Co. Registration No: \_\_\_\_\_ Trading Account No(s): \_\_\_\_\_

## 1. CHANGE ADDRESS / NAME / IC or PASSPORT NO / NATIONALITY / PERMANENT RESIDENCY STATUS

If your trading account is linked to CDP Securities Account 1681-XXXX-XXXX and as the above changes can only be effected by The Central Depository (CDP), please

- a) complete the enclosed SGX "Update Account Particulars" Form\*
- b) attach Supporting Document/s (refer to SGX Form - Supporting Documents required by CDP)
- c) return to CGS SG or our onward transmission to CDP for the update

\*You can update address, contact number, and email address by logging into CDP Internet on investors.sgx.com using Singpass Mobile app. No Supporting documents required.

If your trading account is linked to CDP Sub-Account 2171-XXXX-XXXX, please update the change in Section 8 of this form.

## 2. CHANGE EMPLOYMENT

Retired

Private Investor

Homemaker

Unemployed

Student

Employed

Self- Employed

Armed Forces Personnel

Name of Company

Job Title  
(applicable for Employed Status)

Country of Employment

Annual Income (SGD)

## 3. CHANGE CONTACT DETAILS

Note: If you are an existing I\*trade online account holder with a registered 2FA, you can update your Email and Contact details online.

Email Address: \_\_\_\_\_ Contact No.: \_\_\_\_\_  
(country code / area code / number)

## 4. UPDATE DETAILS / CANCEL CPF INVESTMENT or SUPPLEMENTARY RETIREMENT SCHEME ("SRS") ACCOUNT

^Please Circle Bank Name

CPF Investment Account No: ( ^ DBS / OCBC / UOB ) \_\_\_\_\_

SRS Account No: ( ^ DBS / OCBC / UOB ) \_\_\_\_\_

I have closed my CPF Investment Account.  
Please remove my CPF investment account details from your records.

I have closed my SRS Account.  
Please remove my SRS account details from your records.

## 5. CHANGE TRADING REPRESENTATIVE ("TR")

Existing TR's NameCode: \_\_\_\_\_ ( ) TR's Name/Code: \_\_\_\_\_ ( )

Reason for Transfer (mandatory): \_\_\_\_\_



**6. INVALIDATE EXISTING FACILITIES / SERVICES or WITHDRAWAL OF MONIES**

**Invalidate:**

- Electronic Payment for Shares (EPS)       Letter of Authorisation – Third Party Trading       E-statement       Client Investment Profile
- GIRO – CIMB BANK  
For other banks, please request for respective bank's Giro Termination Form

**Withdrawal of Monies**

- Amount: \_\_\_\_\_ Currency: \_\_\_\_\_
- Credit EPS / GIRO Bank Account
- Credit "Direct Credit Service" Bank Account (Please provide a copy of your bank book / bank statement (dated within 3 months))
- Others: \_\_\_\_\_

**7. CLOSE TRADING ACCOUNT**

Trading Account No(s): \_\_\_\_\_

Reason for Closure: \_\_\_\_\_

Kindly ensure that all outstanding payments and holdings are cleared.

**8. CHANGE ADDRESS / NAME / IC or PASSPORT NO / NATIONALITY / PERMANENT RESIDENCY STATUS (applicable only for trading accounts linked to CDP Sub Account 2171-XXXX-XXXX)**

Name\*: \_\_\_\_\_  
(copy of new IC/passport/ROC required)

IC/Passport No\*: \_\_\_\_\_ Nationality\*: \_\_\_\_\_ Singapore PR\*:  Yes  No  
(copy of new IC/passport required) (copy of new IC/passport required) (copy of blue NRIC required)

Residential/Registered Address: \_\_\_\_\_  
\_\_\_\_\_  
(copy of address proof required [e.g. IC, latest bank statement, utility bill, government body letter])

Mailing Address: \_\_\_\_\_  
(if differs from residential/registered address)  
\_\_\_\_\_  
(copy of address proof required [e.g. IC, latest bank statement, utility bill, government body letter])

**\*Note:**

1. All original documents are to be duly sighted by CGS SG authorised personnel or Notary Public.
2. Supporting documents required for Corporate account – Certificate of Change of name, Latest/Updated registry of Company Information print-out

**DECLARATION**

**I/We hereby declare, represent, warrant and agree that all information submitted above are true and accurate in all aspects.**

\_\_\_\_\_  
**Signature of Main Account Holder/Authorised Signatory**

\_\_\_\_\_  
**Signature of Joint Account Holder/Authorised Signatory**

**FOR OFFICIAL USE ONLY**

Signature witnessed by / verified against existing records:

Checked by (Contracts Department):

\_\_\_\_\_  
Name of Verifying Officer / Signature / Date

\_\_\_\_\_  
Name of Staff / Signature / Date